

TOEIC (R) Mock Test



LISTENING TEST
READING TEST

General Direction

This test is designed to measure your English language ability. The test is divided into two sections: Listening and Reading.

You must mark all of your answers on the answer sheet. For each question, you should select the best answer from the answer choices given. Then, on your answer sheet, you should find the number of the question and fill in the space that corresponds to the letter of the answer that you have selected. If you decide to change an answer, completely erase your old answer and then mark your new answer.

LISTENING TEST

In the Listening test, you will be asked to demonstrate how well you understand spoken English. The entire Listening test will last approximately 45 minutes. There are four parts, and directions are given for each part. You must mark your answers on the separate answer sheet. Do not write your answers in your test book.

PART 1

Directions: For each question in this part, you will hear four statements about a picture in your test book. When you hear the statements, you must select the one statement that best describes what you see in the picture. Then find the number of the question on your answer sheet and mark your answer. The statements will not be printed in your test book and will be spoken only one time.

Example:

A B C D



1.



2.



3.



4.



5.



6.



7.



8.



9.



10.



PART 2

Directions: You will hear a question or statement and three responses spoken in English. They will not be printed in your test book and will be spoken only one time. Select the best response to the question or statement and mark the letter (A), (B), or (C) on your answer sheet.

Example

You will hear: Where is the meeting room?

You will also hear: (A) To meet the new director

(B) It's the first room on the right

(C) Yes, at two o'clock.

The best response to the question "Where is the meeting room?" is choice (B), "It's the first room on the right," so (B) is the correct answer. You should mark answer (B) on your answer sheet.

PART 2

11. At the restaurant, did you have the prawns or the oysters?

- (A) They have great seafood, don't they?
- (B) I'm too full; I'll eat later.
- (C) Actually, I decided against seafood.

12. How about something hot to drink?

- (A) Great, I'd love something.
- (B) It's too hot to drink.
- (C) I haven't drunk since last week.

PART 2

13. Do you have time for a couple of minutes?

- (A) It's twenty dollars an hour.
- (B) What can I do for you?
- (C) It will be about an hour.

14. What's the best way to the stadium by car from your workplace?

- (A) I have no idea.
- (B) They have the best parking lot.
- (C) I usually go by train.

PART 2

15. Do you know why the plan for a new office building was rejected?

- (A) It was rejected.
- (B) Some parts were missing.
- (C) They were all OK.

16. Do you mind if I switch off the room heater?

- (A) No. Please do. It's too hot in here.
- (B) No, thank you.
- (C) Yes. I'm still very hot.

PART 2

17. How often do you go to the sports club?

- (A) At six o'clock.
- (B) As often as possible.
- (C) As soon as I can.

18. Do you think this thank-you present is acceptable?

- (A) Perhaps I am.
- (B) No, but I have to say thank you.
- (C) Perfectly.

PART 2

19. Will you have the repairs on my bike finished soon?

(A) You won't. Could you please re-send the fax?

(B) It's unfinished.

(C) I hope to.

20. How long should the small children stay in?

(A) For another ten minutes.

(B) It's time.

(C) When they're ready.

PART 2

21. May I help you with your luggage?

- (A) Don't be a bother.
- (B) If it's no trouble.
- (C) That's no problem.

22. Did you get along with the staff who served in your office?

- (A) No, I wasn't able to get up early.
- (B) Very well.
- (C) Only one time.

PART 2

23. Did you have a good time at the dance party last night?

- (A) It was important that we get back in time.
- (B) Yes, I have one.
- (C) It was fantastic.

24. It looks like there won't be any empty parking. Why don't we go to the next one?

- (A) Let's do that.
- (B) Don't we want it?
- (C) I'll take it out.

PART 2

25. It's getting rather late. Shall we go?

- (A) Yes, let's.
- (B) I like that.
- (C) I would.

26. In your opinion, which notebook PC should we get?

- (A) We should probably get a notebook PC.
- (B) If that's really your opinion.
- (C) Both of them seem pretty good.

PART 2

27. Where did you acquire your English skills?

- (A) I don't think you need a lot of skills.
- (B) I always wanted to make my English speech.
- (C) I learned it on the job over the years.

28. When do you expect to be able to start moving to your new house?

- (A) Sunday at the latest.
- (B) Lately we have been.
- (C) It was last Sunday.

PART 2

29. How can I get to the station from the office?
- (A) It's 3 blocks down Palm Street, on your right.
 - (B) It costs 1 dollar to send this package.
 - (C) You can get there from the office.
-
30. What seems to be the problem this time?
- (A) It's easier than before.
 - (B) It's against the office regulations.
 - (C) It's been a time of problems.

PART 2

31. After lunch, how about catching the movie?

- (A) It's up to you.
- (B) Sounds good, what did you catch?
- (C) Yes, we should catch our lunch.

32. Would you like to come to my song show tonight?

- (A) Singing at night is too loud.
- (B) I can't sing very well.
- (C) I'd love to. What time?

PART 2

33. Why don't you visit our ABC sales store in Shinjuku?

- (A) I can't sell goods in Shinjuku.
- (B) I didn't know it was there.
- (C) I don't know why they moved.

34. Could I take your suitcase for you?

- (A) Yes, thank you very much.
- (B) Yes, I could, thank you.
- (C) Yes, maybe you will.

PART 2

35. What time do you expect to be in office tomorrow morning?

- (A) Not before ten o'clock.
- (B) I'll be in office day after tomorrow morning.
- (C) I'm not expecting anyone.

36. Did you understand what the boss was talking about?

- (A) No, he was not understanding at all.
- (B) Only his sales forecast part.
- (C) Yes, he will be talking about the boss.

PART 2

37. You didn't read my mail, did you?
- (A) Yes, I did not have enough time.
 - (B) Yes, but I don't agree with your suggestions.
 - (C) Not really, I read it many times.

38. Can I see Mr. Donald please?
- (A) Yes, he is an excellent donut.
 - (B) Certainly, Mr. Donut is here.
 - (C) Do you have an appointment?

PART 2

39. Don't you want to visit our new office before it's open?

(A) That is a very exciting offer.

(B) I suppose you were visiting there all day.

(C) No, I don't think it has open yet.

40. How soon does the bus arrive?

(A) It arrived six minutes later.

(B) It will be here in a few minutes.

(C) It is an hour from the city.

PART 3

Directions:

You will hear some conversations between two people. You will be asked to answer three questions about what the speakers say in each conversation. Select the best response to each question and mark the letter (A), (B), or (C) on your answer sheet. The conversations will be spoken only one time and will not be printed in your text book.

PART 3

41. 1. Where did the man put the new valve?
- (A) In the bathtub
 - (B) In the washbasin
 - (C) Nowhere
 - (D) All over the house

PART 3

42. What is the man's occupation?

- (A) Plumber
- (B) Salesman
- (C) Carpenter
- (D) Doctor

PART 3

43. Why the water is running in the washbasin?

- (A) The water faucet is open
- (B) The man made it to run
- (C) The valve was not working
- (D) The washer was old.

PART 3

44. What is the main purpose of this conversation?

- (A) To buy a flight ticket
- (B) To change the date of the airplane
- (C) To ask the time
- (D) To take a trip

PART 3

45. When will be the man's flight?

- (A) 9:00 pm on October 27th
- (B) 9:00 am on October 27th
- (C) 9:00 pm on October 26th
- (D) 9:00 am on October 26th

PART 3

46. Where do they have this conversation most likely?

- (A) In aerospace
- (B) In the bank
- (C) At the airport
- (D) At hotel room

PART 3

47. Where do they have this conversation most likely?

- (A) At school
- (B) In the library
- (C) At the office
- (D) In the cafeteria

PART 3

48. What time will be the monthly management meeting held?

- (A) At 3:00 pm
- (B) At 12:00 pm
- (C) At 5:00 pm
- (D) In the early morning

PART 3

49. Why did Hanna have to come so early this morning?

- (A) To attend the monthly management meeting
- (B) To have lunch with the man
- (C) To make a business trip
- (D) To prepare for the presentation

PART 3

50. Who most likely is the woman?

- (A) A city officer
- (B) A housewife
- (C) A company director
- (D) A reporter

PART 3

51. What can be concluded about the man?

- (A) He wants to run in the next city election.
- (B) He is using the media to win public sympathy.
- (C) He is sure that the city will approve his request.
- (D) He is not serious about moving his company.

PART 3

52. Which of the following is true?

- (A) The mayor has refused to lower the tax rate.
- (B) His company has been in the city for 30 years.
- (C) Other cities have offered lower taxes.
- (D) The man wants to move his company.

PART 3

53. Why are the parts required?

- (A) To receive by Tuesday
- (B) For loading on the truck
- (C) To continue the manufacturing
- (D) Because there is no problem

PART 3

54. When are the parts required?

- (A) After Tuesday
- (B) Before or on Tuesday
- (C) This afternoon
- (D) Any day

PART 3

55. What does the woman promise him?
- (A) The parts have been put on the truck.
 - (B) There will be no problem with the truck.
 - (C) They should have received the goods.
 - (D) The goods will be shipped today.

PART 3

56. Where is this conversation taken place?

- (A) Electric store
- (B) Mobile shop
- (C) Grocery store
- (D) School

PART 3

57. When did the woman purchase her computer?

- (A) Within the warranty period
- (B) Anytime
- (C) About half a month ago
- (D) A week ago

PART 3

58. Who is going to fix the woman's computer?

- (A) A store employee
- (B) An employee of the computer manufacturer
- (C) The woman
- (D) No one

PART 3

59. What is wrong to cross the bridge?

- (A) It take one hour
- (B) There is no motel nearby
- (C) It is crowded with waiting line
- (D) It is not early morning

PART 3

60. What will they do next?

- (A) Go to a motel
- (B) Go back home
- (C) Continue their journey
- (D) Cancel their motel reservation

PART 3

61. Where will they park their car?

- (A) In a parking lot
- (B) In the waiting line
- (C) Outside the motel
- (D) In the motel

PART 3

62. What does the woman want to do?

- (A) Cancel a prescription
- (B) Stop newspaper delivery
- (C) Buy a magazine
- (D) Complain about service

PART 3

63. Why does the woman want to cancel her subscription?

- (A) She doesn't have enough money
- (B) She is taking another newspaper
- (C) She is moving out of the city
- (D) She doesn't like the newspaper

PART 3

64. What does the man offer to do?

- (A) Talk to his manager
- (B) Improve service
- (C) Lower the price
- (D) Call the back later

PART 3

65. What is the woman's problem?

- (A) Stomachache
- (B) Cancellation of her flight
- (C) Meeting in Hong Kong
- (D) Relief flight

PART 3

66. When will the meeting be held?

- (A) From 11 o'clock
- (B) Late this afternoon
- (C) Tomorrow afternoon
- (D) Tomorrow morning

PART 3

67. What did the man suggest the woman to do?

- (A) To take a taxi
- (B) To hand in the report
- (C) To postpone the meeting
- (D) To contact airline

PART 3

68. What does the man have?

- (A) Some program
- (B) Undamaged copy
- (C) A software
- (D) A DVD

PART 3

69. What does he want to do?

- (A) Buy a software
- (B) Correct the errors
- (C) Exchange the software
- (D) Check the stock

PART 3

70. Where are they talking?

- (A) In the house
- (B) In the office
- (C) In the school
- (D) In a software shop

PART 4

Directions:

You will hear some short talks given by a single speaker. You will be asked to response to each question and mark the letter (A), (B), (C), or (D) on your answer sheet. The talks will be spoken only one time and will not be printed in your text book.

PART 4

71. When will the cafeteria open?

- A) This week
- B) This month
- C) Next month
- D) This year

PART 4

72. Who are the target people for this announcement?

- A) Tourists
- B) Shop customers
- C) Office staff
- D) University students

PART 4

73. Where will the information be posted?

- A) Near the entrance
- B) On the company Web site
- C) In the rest room
- D) On the front door of the building

PART 4

74. What is this speech about?

- A) A travel agency
- B) A food shop
- C) A retail store
- D) A shipping company

PART 4

75. Who most likely is the speaker?

- A) An advertiser
- B) Company's president
- C) A sales manager
- D) A staff

PART 4

76. What are the views of customers?

- A) They are not coming back
- B) They are not spending more money
- C) They do not like the speaker
- D) They have given high ratings

PART 4

77. Who is making this commercial?

- A) A hotel in the United States
- B) A global traveling company
- C) A telephone company
- D) An Internet service provider

PART 4

78. Where is this service available?

- A) In the United States
- B) Around the globe
- C) In major hotels
- D) In a few countries

PART 4

79. What network interface, subscribers use when traveling?

- A) IMT Global Network Software
- B) Local service provider
- C) United States service provider
- D) Telephone line

PART 4

80. What is the speaker talking about?

- A) Marketing campaign
- B) New building
- C) Cubicles
- D) Office renovation

PART 4

81. What are the advantages of the new layout?

- A) Department managers will sit in cubicles
- B) Desks in groups
- C) It will improve communication between workers
- D) New paint and carpeting

PART 4

82. How long the project will take?

- A) Next month
- B) Two weeks
- C) Not given
- D) May be one month

PART 4

83. Who is the speaker talking to?

- A) ABC Technology School
- B) New employees
- C) Computer engineers
- D) Department managers

PART 4

84. Why the staff are not motivated for the classes?

- A) Too tired and busy to drive to ABC campus.
- B) It is free
- C) Computer skills are not required for the job
- D) They don't like ABC school.

PART 4

85. What will the company do?

- A) Will charge for the classes
- B) Change the ABC school
- C) Will have in-house classes
- D) Stop the classes

PART 4

86. What is the commercial about?

- A) Internet access software
- B) Listening to customers
- C) PC
- D) System Mechanic Software for PC performance

PART 4

87. What are the merits of System Mechanic?

- A) New version
- B) Solve PC problems for performance improvements
- C) Good for downloading the software
- D) Very cheap version

PART 4

88. What problems PC user face today?

- A) Blue screens
- B) Short time batteries
- C) Slow Internet access, slow startup, freezes, errors, slow programs etc.
- D) No problems

PART 4

89. What is the main purpose of the talk?

- A) To identify a time problem
- B) To secure testimonials
- C) To make an appointment
- D) To explain office procedures

PART 4

90. What should the listener do when going for lunch?

- A) Check the time on the clock
- B) Record the time
- C) Inform the supervisor
- D) Take your card with you

PART 4

91. Where are the time cards kept?

- A) Beside the clock
- B) In the supervisor's office
- C) Under the rack
- D) In worker's pocket

PART 4

92. Who is the message for?

- A) Parents
- B) Students
- C) Teachers
- D) The general public

PART 4

93. Why the message is being announced?

- A) To close the school
- B) To go to a hospital
- C) To take the medicine
- D) To inform about the chicken flu

PART 4

94. What precautions to take?

- A) Go to the city office
- B) Wash hands, blow noses, and drink plenty of water and rest
- C) Don't come to school
- D) Take some medicine

PART 4

95. What does this advertisement refers to?

- A) School teachers
- B) Home study
- C) Catalog section
- D) Free ELT materials

PART 4

96. What type of a company makes this Ad?
- A) An English school
 - B) A wholesale company
 - C) A publisher of English teaching books
 - D) CD's selling company

PART 4

97. What does ELT stands for?

- A) Enjoy Learning Talking
- B) English Language Teaching
- C) End of the last time
- D) Videos and CD's

PART 4

98. For whom is this message for?

- A) Train passengers
- B) Bus riders
- C) Pedestrians
- D) Airline passengers

PART 4

99. What is the purpose of this message?

- A) To explain the delay
- B) To inform the mechanics
- C) To offer free drinks
- D) To say sorry

PART 4

100. What is the suggestion for the passengers?

- A) Go to sleep
- B) Get off the plane
- C) Entertain themselves
- D) To have a smooth flight

READING TEST

In the Reading test, you will read a variety of texts and answer several different types of reading comprehension questions. The entire Reading test will last 75 minutes. There are three parts, and directions are given for each part. You are encouraged to answer as many questions as possible within the time allowed.

PART 5

Directions: A word or phrase is missing in each of the sentences below. Four answer choices are given below each sentence. Select the best answer to complete the sentence.

Then mark the letter (A), (B), (C), or (D) on your answer sheet.

PART 5

101. This meeting room's _____ hot; I can hardly stand it.

- A) to
- B) too
- C) this
- D) not

102. When you go out for lunch, please _____ a newspaper at the front office too.

- A) pick
- B) pick up
- C) read
- D) buy up

PART 5

103. In this _____ case, the difficulty seems to lie with the customers.

- A) exactly
- B) probably
- C) also
- D) particular

104. _____ you have made the reports, please take them down to human resource.

- A) While
- B) After
- C) During
- D) Before

PART 5

105. Reducing traveling expenses is our number one _____.

- A) priority
- B) prediction
- C) probability
- D) promotion

106. You _____ to try that new Indian restaurant across from the post office.

- A) could
- B) always
- C) ought
- D) should

PART 5

107. Since I didn't speak French, I could barely make myself _____.

- A) communication
- B) understanding
- C) understood
- D) communicative

108. If I were going to the university, _____ live on campus.

- A) I'll
- B) I'd
- C) I had
- D) I did

PART 5

109. _____ do you think about the new telephone system of the company?

- A) Which
- B) Maybe
- C) Who
- D) What

110. We are writing to _____ that the renewal date has been extended.

- A) remind you
- B) remind to you
- C) have reminded you
- D) reminding you

PART 5

111. We suggest that you get in touch _____ our Paris office on that.

- A) for
- B) by
- C) with
- D) to

112. If we _____ to the department store last Monday, we wouldn't have missed the sale.

- A) have gone
- B) had gone
- C) would go
- D) were to go

PART 5

113. My daughter plans _____ a chemistry course next semester.

- A) to study
- B) to apply
- C) to take
- D) to learn

114. As you _____ imagine, we are very worried about the schedule delay.

- A) ever
- B) will
- C) perhaps
- D) can

PART 5

115. _____ you been able to renovate the office yet?

- A) Had
- B) Will
- C) Were
- D) Have

116. When would your office mates have _____ to see it?

- A) been able
- B) able to be
- C) to able
- D) able

PART 5

117. Are you sure that your student's pronouncing it _____?

- A) proper way
- B) with properness
- C) proper
- D) properly

118. The participants _____ that his presentation about management was very boring.

- A) continued
- B) complained
- C) produced
- D) bothered

PART 5

119. After checking the color copy machine, I found the colors _____

- A) had run
- B) running
- C) runner
- D) run

120. These materials _____ distributed at next week's session.

- A) will
- B) have been
- C) were
- D) are being

PART 5

121. Tom asked me to check all _____ major stores while I was there.

- A) an
- B) a
- C) the
- D) some

.

122. Not only her office mates but also her boss _____ in the park.

- A) were
- B) was
- C) have been
- D) being

PART 5

123. The key to our future success _____ increased sales.

- A) will be
- B) is likely
- C) depends
- D) had to be

124. Don't take it personally. They don't mean to hurt your _____.

- A) emotions
- B) feelings
- C) happiness
- D) equilibrium

PART 5

125. With this recession our sales are going from bad to _____.

- A) bad
- B) the worst
- C) terrible
- D) worse

126. Although the project was well approved by the management, it was later postponed _____ a lack of funding.

- A) as for
- B) so that
- C) regardless of
- D) due to

PART 5

127. It was Mr. Brown _____ called this morning, he said he would call back around 2 p.m.

- A) that
- B) what
- C) to be
- D) to whom

128. With the uncertainty in the market, you are advised you to invest _____.

- A) certainly
- B) confidently
- C) cautiously
- D) disastrously

PART 5

129. They set such a high quota that _____ of the workers could meet the standards.

- A) a lot
- B) all
- C) most
- D) none

130. A little thing to _____ about is that not many housewives are using the Internet.

- A) concernment
- B) do concerning
- C) do concerned
- D) be concerned

PART 5

131. This computer system will best _____ ITM company to meet its expanding business requirements.

- A) enforce
- B) enact
- C) enable
- D) enter

132. Pesticides and chemical _____ are becoming some of the worst water pollutants in Europe.

- A) fertileness
- B) fertilizers
- C) fertility
- D) fertile

PART 5

133. _____ are more than twenty people eligible to be on the government's medical insurance plan.

- A) All that
- B) They
- C) There
- D) As

134. If the plan isn't favorable to us, please let me know as soon as possible so I can contact _____ corporations.

- A) other
- B) another
- C) either
- D) others

PART 5

135. By March of next year, most of the blue-collar workers _____ on strike at least once.

- A) will be going
- B) had been going
- C) will have gone
- D) have gone

136. The trouble with the server will be solved only _____ we install a new hard drive.

- A) what
- B) if
- C) though
- D) that

PART 5

137. The seats are set a good distance apart so it is possible to _____ an intimate conversation.

- A) take
- B) go
- C) get
- D) have

138. If you have the answers before the gathering tomorrow, we'll be able to have a discussion and _____ a step forward.

- A) give
- B) walk
- C) talk
- D) take

PART 5

139. I'm sorry to _____ your conversation, but there's an emergency call for you on phone line one.

- A) abrupt
- B) erupt
- C) disrupt
- D) bankrupt

140. After a lengthy meeting we reached a _____ decision on the new plan.

- A) unanimous
- B) infamous
- C) unaired
- D) unknown

PART 6

Directions:

Read the texts on the following pages. A word or phrase is missing in some of the sentences. Four answer choices are given below each of these sentences. Select the best answer to complete the text. Then mark the letter (A), (B), (C), or (D) on your answer sheet.

Questions 141-144 refer to the following letter

Dear Andy William,

Priority Club Rewards Number: 600099869

As a Priority Club Rewards member, you are part of an ----- group receiving this exclusive invitation to join the e-Rewards Opinion Panel.

141. (A) elite
(B) main
(C) common
(D) minor

- Earn e-Rewards Opinion Points for taking surveys selected to match your interests
- ----- your e-Rewards Opinion Points with Priority Club points

142. (A) Allow
(B) Find
(C) Redeem
(D) Value

- Help shape future products and services of major companies with your opinions
- There is no cost to participate and your privacy is -----

143. (A) allowed
(B) valued
(C) transferred
(D) guaranteed

- Membership is by invitation only

To get started, enroll now through this special invitation-only link. You will receive a Welcome Gift when you complete your profile and get 350 Priority Club points* after you complete 2 surveys within 3 months of -----.

144. (A) going thru
(B) doing
(C) enrolling
(D) making

We look forward to your enrolling.

Yours truly,

Magnificent Savings!

Why Spend More? Magnificent Savings On Brand Name Electronics! If you aren't aware of the time-limit auction scene and truly love a ----- deal,

145. (A) hot
 (B) business
 (C) official
 (D) hidden

then you're missing out on a outstanding opportunity to ----- up today's latest products for massive savings.

146. (A) go for
 (B) conclude
 (C) categorize
 (D) snatch

Time-limit auctions are the hottest ----- that's now sweeping the entire nation, and more smart shoppers than ever before are signing up to
to
experience a much more fun, easy way to shop.

147. (A) things
 (B) craze
 (C) sales
 (D) products

Top 5 Popular Resources

Get the tools and resources you need to maximize and -----
- your technology skills with one of TechRepublic's Top 5
popular resources in September!

148. (A) read
 (B) sharpen
 (C) imagine
 (D) require

- Disaster Planning and Recovery Pack
- IT Help Desk Survival Guide, Third Edition
- Windows 7: An IT Pro's Overview
- Lunch and Learn: Outlook 2010
- ----- Essentials

149. (A) Selling
 (B) Buying
 (C) Creating
 (D) Spyware

Dear Colleague,

ABC University Press would like to invite you to our annual Autumn Party, which will take place in both Sydney and Brisbane. These parties are considered a great chance to view this year's textbook line up while networking and ----- up with friends!

150. (A) catching
 (B) taking
 (C) winning
 (D) learning

The ABC staff will be on ----- to answer any questions you may have concerning your upcoming textbook selection.

151. (A) alert
 (B) hand
 (C) talking
 (D) explaining

There is no charge and no pre-registration so please feel free to invite your colleagues!! The party will start from 18:30 until 23:00. Once you arrive please find an ABC University Press -----to sign in and receive your "thank you" refreshment ticket (value A\$20). You can find a map to each venue at the links below.

152. (A) client
 (B) woman
 (C) dealer
 (D) representative

PART 7

Directions:

In this part, you will read a selection of texts, such as magazine and newspaper articles, letters, and advertisements. Each text is followed by several questions. Select the best answer for each question and mark the letter (A), (B), (C), or (D) on your answer sheet.

What employers are looking for?

Emphasize your most current work experience and emphasize it a lot! Employers care more about your recent skills and recent employment history. Be sure to speak to this in the job objective of your resume before you dive into your job history. This will be sure to grab their attention and the hiring manager or employer will want to read more.

Always include a cover letter when distributing your resume. Even if you think the company that you are applying to does not require one, go above and beyond and tailor each cover letter to the specific job that you are applying to. That way, employers know you're really interested in their available opportunity.

Distribute your resume on multiple job boards and niche career sites to maximize your exposure. All job seekers should be networking their resume as much as possible.

153. What is this announcement for?

- (A) People who are getting training.
- (B) For graduation students.
- (C) For job seekers.
- (D) For hiring managers

154. What do employers care more about?

- (A) Recent skills and employment history
- (B) Resume
- (C) Job objective
- (D) Job specification.

155. What must be included with the resume?

- (A) Job history
- (B) Home address
- (C) Photograph
- (D) A cover letter

156. What is important point for distribution?

- (A) Send by mail
- (B) Display on multiple job board for better exposure
- (C) Check the details
- (D) Have the attention of hiring manager

News

For the first time in 39 years in Nigeria DP (Development Project) has teamed up with private sector partners to improve the quality of life of tsunami-affected communities of Nigeria.

ABC, BCD, DEF Trust, and the Lipton Tea Company have signed agreements with DP to fund water and sanitation and capacity development projects in the affected districts of north, east and south of the island. Some of the water and sanitation projects are being financed by the United Nations Foundation.

ABC, a private telecommunications company, was the first entirely local private sector company to partner with DP Nigeria.

These funds will be channeled through the Micro-Enterprise Development project (MED). The MED project is providing capacity development training and has established a revolving loan fund through the Central Bank at very low interest rates for disadvantaged tsunami-affected people.

157. What is the purpose of the project?
- (A) To restore communication facilities.
 - (B) To put up a better disaster-alert system.
 - (C) To maximize a country's food production.
 - (D) To rehabilitate a disaster-stricken country.
158. How many companies have agreed to support the project?
- (A) Three.
 - (B) Five.
 - (C) Four.
 - (D) Two.
159. What form of aid was not mentioned?
- (A) Telecommunication system.
 - (B). Water supply system.
 - (C) Sanitation system.
 - (D) School construction

Questions 160-161 refer to the following advertisement.

Let Fastmate Wash do your laundry fast!

Now you can stop worrying about your laundry! Leave it to Fastmate Wash! Just bring in your laundry and we'll do all the rest. At Fastmate Wash, we do all the washing and the ironing. No need to wait at all! Within 24 hours, we'll deliver your washed and ironed clothes. What's more, you can avail yourself of our 10th anniversary promotion. You'll get a 15 discount for every 4 kilos of your laundry, and 30% discount for every 8 kilos. This promotion lasts only until March 31, so hurry! Visit us with your laundry today!

160. How much is the discount for laundry weighing 8 kilos?
- (A) 10%
 - (B) 15%
 - (C) 25%
 - (D) 30%
161. What service is not included?
- (A) Pick-up
 - (B) Washing
 - (C) Deliver.
 - (D) Ironing.

Questions 162-164 refer to the following notice.

IMP Marketing, Sydney's leading manufacturer of state-of-the-art home appliances and supplies, is looking for a qualified professional for the following position:

SALES ASSISTANT

Responsibilities:

- > Assist in conceptualizing sales campaigns
- > Provide inputs to the company's sales plans, programs, and activities
- Monitor the sales performance of the company's products in its various markets and outlets.

Requirements:

- > Must have excellent sales and communication skills
- > Must have a university degree in Business, Economics, or Sales Management
- > Must have at least four years' work experience in a comparable sales organization
- Must be forward-looking and innovative

We offer competitive salary, bonuses, incentives, car plan, and health insurance.

Applicants may submit their résumé with ID photo to:
IMP Marketing Corp.
Human Resource Department
50 Palm Street, Sydney

162. What is the business of IMP Marketing Corporation?
- (A) Manufacturing.
 - (B) Shipping.
 - (C) Finance.
 - (D) Insurance.
163. What is not a requirement of the position?
- (A) Residence in Sydney.
 - (B) Experience in sales.
 - (C) A University degree.
 - (D) Good communication skills.
164. What extra benefits are provided?
- (A) House allowance.
 - (B) Car plan, and health insurance.
 - (C) Traveling expenses.
 - (D) Overtime.

Questions 165-167 refer to the following notice.

Film Lovers Wanted Honestly!

The Washington Film Festival is a 20-day event held every year during the first week of March. This year we are holding it from March 4-25, 2010. This festival is run entirely by volunteers. We urge you to share your time and talent for this event by joining many of Washington's film-loving people!

Pre-festival activities

From February 2 to 15, we need volunteers for the following committees: research of relevant films, film selection and classification, and sourcing of film material. From February 15 to 28, we need volunteers to preview the pre-selected films, organize the sequence of film showings, plan advertising and publicity for the film festival, and do the actual executions of festival advertising and publicity.

Festival proper

During the festival proper, we need volunteers for these committees: registration, welcoming of guests and festival attendees, and day-by-day coordination of the film festival activities.

Post-festival activities

After the festival, we need volunteers for these committees: return of films to their owners, and preparation of the festival's income-and-loss statement.

Volunteer registration

Volunteers are requested to register with the Washington Film Festival, Tel. 600-565-4800 no later than February 2, 2010.

165. What is the purpose of the announcement?
(A) To invite volunteers.
(B) To advertise an event.
(C) To make sponsorships.
(D) To get film exhibitors.

166. When is the first day of the film festival?
(A) February 15.
(B) January 3.
(C) February 2
(D) March 4.

167. How many committees can one choose to join from February 2 to 15?
(A) Two.
(B) Three.
(C) Four.
(D) Five.

Instructions

We are assigning you 2 phone numbers to Test. You must call each number 4x from your land line & 4x from your cell phone for 2 days. Total calls you must make = 16 per day.

1. MAKE ALL CALLS AT DESIGNATED TIMES, YOUR LOCAL TIME
2. PAY ATTENTION TO THE MESSAGE YOU HEAR. IS IT CORRECT?

Attached are the spreadsheets containing;

1. Numbers & pass codes
2. Times of day you must make the calls
3. Types of phone you must call from (Land line, cell line, paybox)

You must;

- A. Fill out ALL of the yellow boxes
- B. FOLLOW THE INSTRUCTIONS
- C. DO NOT SPEAK TO ANYONE! IF ANYONE TRIES TO SPEAK TO YOU HANG UP!!

****I EXPECT TO RECEIVE 16 TOTAL COMPLETED AND FILLED OUT SPREADSHEETS FROM YOU (ONE SPREADSHEET FOR EACH CALL) PER DAY.****

168. What are these instructions for?

- (A) To make calls and talk.
- (B) To test telephones
- (C) When to make calls
- (D) Which lines to call

169. How many calls to make?

- (A) 2 calls
- (B) 4 calls per day
- (C) 16 calls per day
- (D) 8 calls

170. What to do after making calls?

- (A) Follow the instructions
- (B) Do not speak to anyone
- (C) Hang up
- (D) Fill out the spreadsheets

Questions 171-172 refer to the following memo.

Membership

Get an idea on how much your peers are earning annually
Use the active Tech Pros IT Salary Snapshot for a quick salary preview. Join our community to access even more salary charts, including the annual IT Salary & Skills report.
IT=Information Technology

As an active Tech Pros member, you'll have instant access to:

The IT Salary Benchmark Wizard
Provides timely and updated salary benchmark information

Professional Salary Report
Annual report published from IT professionals'
comprehensive salary data

Giving you comprehensive salary comparison against 36 IT job functions between different countries, industries and company sizes.

171. What is this announcement for?

- (A) IT skills
- (B) IT job functions
- (C) Membership of Tech Pros
- (D) Salary benchmark

172. What benefits are there as a member of Tech Pros?

- (A) Access to salary benchmark and salary reports.
- (B) Access to different companies
- (C) Find types of industries
- (D) How much salary everybody is making.

Questions 173-175 refer to the following notice.

“How We Become What We Are”

A Seminar on Human Genetics

The seminar will be held on Monday, March 20, 2009, 9:00-12:00 noon, at the Conference Hall of the Chicago City Science Building, 200 University Road, Chicago University, Chicago. Our guest speaker will be Dr. Tom Brown from the Department of Biological Sciences, Harvard University Institute of Technology, Boston. For reservations, call the Administration Office of Chicago University at 623-45-86 before March 15. There is no registration fee but reservation is a must. Snacks will be served. Check our website at www.geneticsseminar@chicago.org.

173. How long will the seminar be?
(A) Four hours.
(B) One hour.
(C) Two hours.
(D) Three hours.
174. What is the subject of the seminar?
(A) Biochemistry.
(B) Technology.
(C) Heredity.
(D) Humanities.
175. Where will the seminar be held?
(A) Harvard Institute of Technology
(B) Chicago University.
(C) Cambridge University.
(D) Cornell University.

Featured Presentation

Your data center servers are cornerstone to your business operations - so you need to make sure they are capable of supporting the resource intensive applications in your organization.

Exciting new developments in server hardware technology have made it possible to significantly increase the functionality of servers supporting mission-critical applications. In this presentation transcript, find out about new developments in:

Meeting the demands of SAP applications
Processor speed and active memory expansion
Virtual environment performance
And much more

176. What is this presentation about?

- (A) Business operations
- (B) Mission-critical applications
- (C) Data center
- (D) Server hardware technology

177. What backup the business operations?

- (A) SAP applications
- (B) Virtual environment
- (C) Data center servers
- (D) New developments

Questions 178-180 refer to the following letter.

Hi, Tom

Apologies for not getting back to you yesterday.

The feedback from Andy was entirely positive. We think you'd be just the person to look after our technical support. I realize this has taken rather a long time to get this far, so thank you for being patient.

We would like to contract you as a sub-contractor from asap. As the amount of work to start with will be very small, we would start with US\$1000 per month, rising as the work load increases to \$1500 and presumably above that should your hours continue to increase. Does that sound acceptable?

As this is part-time you are clearly at liberty to take other part-time work. However, we would expect, and include in the contract, that you will respond to support calls, both email and phone, within the same day.

The payment system would be that we will wire-transfer the dollar amount each month to your bank account. But you will be responsible for all local taxes, security etc. I don't know how you currently contract with HCL, but possibly in a similar way to this?

So you will need to invoice us monthly (by email) for the contracted fees and any additional costs that are incurred.

178. What is this letter for?

- (A) Bank account setup
- (B) Contract with HCL
- (C) Feedback from Andy
- (D) Technical support job offer

179. How much work will be there?

- (A) Small work in the beginning, rising with time.
- (B) Very heavy and long hours work.
- (C) Full time work
- (D) Not mentioned

180. What kind of work is there?

- (A) Setting up a postal business address
- (B) Setting up a toll-free phone number
- (C) Purchase of a new computer
- (D) Support calls, both email and phone, within the same day.

**QUESTIONS CONTINUED
TO THE NEXT PAGE**

**ARTICLE CONTINUED TO THE NEXT
PAGE**

Questions 181-182 refer to the following letter.

ARTICLE CONTINUED FROM THE PREVIOUS PAGE

These additional costs will include:

- Setting up a postal business address
- Setting up a toll-free phone number
- Purchase of a new computer (spec to be agreed)

Rather than elaborate further details here now, can you let me know first of all whether the basic structure of the above is acceptable?

Again, thank you very much for being patient with this slow process, but I'm sure you understand that contracting people unseen and at a great distance, for a sensitive customer-facing role, is something we wouldn't do too hastily.

Best regards,
Richard

QUESTIONS CONTINUED FROM THE NEXT PAGE

181. How it will be paid?

- (A) By postal transfer
- (B) By cash on month end
- (C) By bank transfer on month end
- (D) Need to collect the money

182. What has to be done on month end for payment?

- (A) Responsible for local taxes.
- (B) Send an invoice every month.
- (C) Make security measures.
- (D) Make additional costs.

Questions 183-184 refer to the following letter.

How do you make your 2010 goals and dreams a reality?

Dear Tony,

How do you make your 2010 goals and dreams a reality? You need the "know-how" of your industry, well... it is worth to block away 15 minutes of your time for this..

Take a look at our brand new Sector MBA Series (Master of Business Administration), you will walk away with BIG PICTURE and BIG IDEAS of your target industry - PLUS how to value your target company / project... all in just 72 hours.

Go through the mini-bootcamp designed for your industry and get the know-how you need to live your dreams right away. Why wait? Secure your seat at a mini-MBA today. Call Andy at (+65) 6305 9641 or email andy.William@abc.com

183. What is this letter about?

- (A) Knowing your industry well.
- (B) Mini-bootcamp
- (C) Big pictures and big ideas.
- (D) Live your dreams

184. What to do to achieve goals and realities?

- (A) Study industries
- (B) Join the MBA series
- (C) Make your dreams
- (D) Call Andy

Get ready for our team-building exercise!

On Monday, March 3, 2010, the company will hold a whole-day team-building exercise at the Open Beach Resort in San Diego.

The activities in the morning will be done in the following order: bounty-hunting, tug-of-war, boat-building, and team relay. After lunch, we will do puzzle-solving exercises in separate groupings.

We are doing these exercises to promote the following skills in the organization: creativity, innovation, flexibility, and teamwork. The full participation of everyone is encouraged.

Assembly will be at the campus cafeteria. We will have breakfast there at 6:30 a.m. and the company bus will leave at exactly 8:00 a.m. Casual dress and sports get-ups are musts. We will have lunch and snacks at the beach resort.

185. What is the first activity of the day?
(A) Team relay.
(B) Tug-of-war.
(C) Boat-building.
(D) Bounty-hunting.
186. What should participants bring?
(A) Crossword puzzles.
(B) Lunch.
(C) Casual clothing.
(D) Snacks.
187. What is the purpose of the activity?
(A) To improve company teamwork.
(B) To come up with new ideas.
(C) To foster company loyalty.
(D) To improve employee well-being.

Questions 188-190 refer to the following advertisement.

The new Fujitsu 500 Laser Printer is here! It has a high-speed processor for quick processing of documents with complex visuals. It delivers 25 clear, crisp copies per minute. It is compatible with both Windows and Apple operating systems. It comes with a 600-sheet paper tray, and can take three more trays for a maximum paper capacity of 1,800 sheets for much faster paper reloading. The new Fujitsu 500 Laser Printer—for speedy, high-quality printing you can always trust!

188. Up to how many sheets of paper can the printer tray hold?
- (A) More than 1,800
 - (B) At most 1,800
 - (C) Approximately 600
 - (D) Less than 430
189. What does the advertisement highlight?
- (A) The size.
 - (B) The cost.
 - (C) The availability.
 - (D) The speed.
190. Which printing job is most suitable with the machine's capabilities?
- (A) A stack of paperwork with heavy visuals.
 - (B) A company's business report.
 - (C) A book with text only.
 - (D) Typed letters for reproduction.

Questions 191-192 refer to the following letters.

Institute of History
Sydney State University
Sydney, PXX 8624

April 27, 2010

To Ms. Andy William
Chief Librarian
Chicago University
Chicago, CH 4101

Dear Ms. William:

I would like to order photocopies of the following doctoral dissertations from your library:

| <u>Title</u> | <u>Date</u> | <u>No. of Pages</u> |
|---|-------------|---------------------|
| "Mexico's Role in the Fishing Strike of 1988" | 1990 | 50 |
| "Effect of Las Vegas' Geography on the War of 1852" | 1975 | 40 |
| "African Civil War: From Nigeria to Kenya" | 2005 | 50 |
| "The Story of the American Civil War" | 1993 | 70 |

My personal check for \$25.80 is enclosed to cover the cost of the reproductions.

Thank you.

Sincerely yours,
Tom Hudson
Professor, Sydney State University

191. How will the orders be paid?
(A) By credit card.
(B) By bank draft.
(C) By wire transfer.
(D) By check.

192. What are being purchased?
(A) Academic researches.
(B) Magazines.
(C) Rare books.
(D) Newspaper articles.

**QUESTIONS CONTINUED TO
THE NEXT PAGE**

2ND ARTICLE ON THE NEXT PAGE

Question 193 refers to the following letters.

1ST ARTICLE ON THE PREVIOUS PAGE

To: Institute of History
Sydney State University
Sydney, PXX 8624

Dear Mr. Tom Hudson,

Thank you very much for your order of photocopies of doctoral researches.

I am very sorry the item "African Civil War: From Nigeria to Kenya" is not available now.

It will be available after two weeks. We accept your order for that, but the shipment of this item will be after two weeks. Rest of the items will be sent this week.

Thanks again.

Best regards,
Andy William
Chief Librarian
Chicago University

QUESTIONS CONTINUED FROM THE PREVIOUS PAGE

193. Which document will be shipped after two weeks?
- (A) Mexico's Role in the Fishing Strike of 1988
 - (B) Effect of Las Vegas' Geography on the War of 1852
 - (C) African Civil War: From Nigeria to Kenya
 - (D) The Story of the American Civil War

Questions 194-196 refer to the following letters.

Ms. Jenny Brown
Sales Manager
Crystal Trading Company Ltd.

I am pleased to recommend Mr. Tom Johnson for the position of sales assistance. Mr. Johnson was my student in Sales and Business at the University of Chicago. He excelled not only in academics but also in leadership, particularly as student union chairman. He was also a member of the Business Society of Chicago. Mr. Johnson has strong persuasive skills and a very positive work outlook--qualities that should make him a valuable member of your organization.

With my best wishes,

And William

Dear Mr. And William

This is Jenny from Crystal Trading Company. I really thank you very much for introducing Mr. Tom Johnson for the position of sales assistance. I have something to ask you about this. Please send me the following information

His photograph.

His reference with others.

His most recent resume.

Thanks in advance for your help.

Jenny Brown

194. What is the purpose of the letter?
(A) To apply for a new position.
(B) To reject an employee.
(C) To recommend a person for a job.
(D) To explain a marketing procedure
195. What is not mentioned as the strength of Tom Johnson?
(A) Leadership exposure.
(B) Persuasiveness.
(C) Positive work outlook.
(D) Scholarship.
196. What additional information does Jenny Brown request?
(A) His reference with other.
(B) His academic records.
(C) Job experience.
(D) His family background.

Questions 197-198 refer to the following letters.

Dear Miss Household Adviser,

My vacuum cleaner isn't performing properly. There's no suction when I switch it on. I have checked the wirings but found them in good order. I also checked the dirt bag inside and there was no hole in it whatsoever. I suspect that the compressor has been busted. Please let me know what to do.

Ms. Brown

197. What is the problem with Ms. Brown's vacuum cleaner?

- (A) The dirt bag inside is punctured.
- (B) It doesn't suck dirt anymore.
- (C) It has defective wiring.
- (D) The switch mechanism is defective.

198. Who should Ms. Brown call about her problem?

- (A) A salesman.
- (B) An engineer.
- (C) A technician.
- (D) An electrician.

Ms. Brown,

Did you observe a loud whirring sound before the vacuum cleaner malfunctioned? If you did, the compressor may indeed be the problem. Don't move the compressor mechanism to avoid further damage to other parts of the vacuum cleaner. Call a qualified technician to undertake repairs on the unit immediately.

Miss Household Adviser

Questions 199-200 refer to the following letters.

Hi, is this Prima Food Store. I saw your advertisement in the newspaper. The special sales campaign with limited time is very attractive and the prices are reasonable. I don't have a big order, but I wonder if you can accept the following order. I need them badly so I would request for an expedite delivery.

10 packets of Kraft sliced cheese, 3 kg of Pete Orange marmalade, 5 kg of Sunflower Honey and 2 kg of Olive pickles.

Thanks a lot. I look forward for the delivery.

Jenny Brown

To: tbrown@gmail.com
From: ajohnson@primafood.com
Subject: Verification of Order

Dear Ms. Brown:

About our telephone conversation this morning, I would like to confirm your order for the following:

10 packets. Kraft sliced cheese
3 kg. Pete Orange marmalade
5 kg. Sunflower Honey
2 kg. Olive pickles

Please expect delivery within tomorrow afternoon.

Sincerely,

Andy Johnson
Manager, Prima Food Store

199. How was the order made?

- (A) By post.
- (B) By phone.
- (C) By e-mail.
- (D) By fax.

200. Which item was not ordered?

- (A) Marmalade
- (B) Honey.
- (C) Margarine.
- (E) Sliced cheese.